

ASPATRIA TOWN COUNCIL

Minutes of Aspatria Town Council Meeting held on Tuesday, 20th July at 7.00 p.m. at the Methodist Hall, Aspatria.

PRESENT: Councillor A Maxwell (Chair)

Councillors: Cllr S Maxwell, Councillor A Reay, Cllr B Blackburn, Cllr K Thurlow, Cllr D McRea, Cllr J Lister.

Also in Attendance: Ms S Hullock (RFO), Mrs C McCormick (Town Clerk), Mr Wren.

Minutes

Item		Action
1/07/21 Apologies: To receive and accept apologies and note the reasons for absence.	Cllr D King; Cllr K Smith; Cllr M Rose; Cllr C Blaney.	Clerk to note.
2/07/21 Mayors Announcements/Updates:	Civic Service to be held at St Kentigerns church on 5 th September at 9.30am, gathering at the community centre at 9.15 am.	Clerk to arrange refreshments.
3/07/21 Declarations of Interest: Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	None.	
4/07/21 Minutes of Aspatria Town Council Meeting held Tuesday, 15th June 2021: To authorise the Chairman to sign, as a correct record, the minutes of the last Aspatria Town Council Meeting held on 15 th June 2021.	Approved.	
5/07/21 Matters arising from Minutes of the last Meeting held Tuesday, 15th June 2021.	Highways issues on Lawson St have not been resolved.	Clerk to notify CCC highways.
6/07/21 Police Report:	Newsletters circulated as received.	
7/07/21 Public Participation:	Mr Wren notified the council of an upcoming planning application at his property. He will notify the council when the application has been submitted to Allerdale.	Clerk to add to September agenda
8/07/21 Financial Matters:	Financial Matters. (i) Expenditure and Income Schedules for June 2021:- RESOLVED that the income and expenditure detailed for June 2021 in the attached schedule be	RFO to pay agreed invoices Clerk to cancel

	<p>approved. The RFO informed the Members that the second half of the 20/21 precept was received from Allerdale Borough Council usually around September time.</p> <p>Councillors also agreed the following payments to be made:- LR & JA Allen £167.90 CALC £20.00 Cumbria Pest Control £132.00 Aspatria Farmers £138.28 Aquatrust £124.80 Web page Management £10.00</p> <p>Although a payment to Compass was approved, the RFO later realised this was for the annual maintenance of the CCTV under the contract for the period 1.5.21 to 30.4.22. The RFO queried this with the Clerk who confirmed there are no CCTV cameras to maintain. Compass were contacted and agreed that this contract will be cancelled. The Clerk is to email compass confirming cancellation of the annual maintenance contract going forward.</p> <p>(ii) To receive the Bank Reconciliation Statements as at 30th June 2021 - RESOLVED that the circulated Bank Reconciliation Statements be confirmed and accepted as a true record.</p> <p>(iii) Quarter 1, 2021/22, Budget Monitoring Report RESOLVED that the income and expenditure position for the first quarter to June 2021 was accepted and approved. The RFO gave an overview of the net position at that date and commented on areas of budget under/over spends as recorded in the schedule. It was explained that although grants had been received to cover some items of expenditure incurred, approval to vire this money from balances would be sought at a later date, should the budget for that area of expenditure be exceeded.</p> <p>The RFO explained that the reserves and balances of the Council appear to be in a healthy position, but reminded Councillors that some of these monies has been set aside to cover any costs associated with the transfer of the toilet block to the Town Council, (as this was not budgeted for during precept request).</p> <p>The RFO also explained that the Clerk had questioned whether any documents exist for the request of grant assistance from the Council. It appears that no such forms exist and so the Clerk has designed a form for this purpose. The RFO also asked whether we should be requesting details of the financial position of those requesting grant assistance.</p>	<p>compass CCTV agreement.</p> <p>Clerk to create a grant application form and policy for approval at the next meeting.</p>
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	RESOLVED: that a form be implemented and published on the Town Council's web site for completion by those requesting grant assistance for the Town Council along with a request of copy bank statements/financial information to support the grant application.	
9/07/21 Highways:	Queen St Car Park extension to be pursued. Check the belisha beacons on St King St have been upgraded in addition to fire station ones.	Clerk to chase with highways.
10/07/21 To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors: 1.1 Councillor Jim Lister 1.2 Councillor Kevin Thurlow	1.1 The Unity Authority decision is due to be made on the 21 st July 2021. No green waste bin collections this week due to Covid related staff shortages. Cllr Lister left the meeting at 8.02pm	
11/07/21 Updated Policies:		Clerk to send to website.
12/07/21 Senior citizen trip:	Resolved not to go ahead with the trip this year. Christmas trip to go on next meeting agenda.	Clerk to put Christmas trip on next meeting agenda.
13/07/21 Minutes of Parks and Allotments meeting 13th July 2021:	1. Bowling club costs of £420 approved. 5. Plants and watering to be supplied by ATC next year to reduce costs.	5. To be discussed at future Parks and allotments meeting to work out details.
14/07/21 Grants awarded to Cumbria Towns:	Ideas welcome so that Aspatria can apply for future town improvement grants.	Cllrs to make suggestions for improvements to the town. Clerk to keep on the agenda.
15/07/21 Concealed entrance sign at Harriston Road/Queen Street junction:		Clerk to contact highways to request this.
16/07/21 Speed Indicator device at Outgang Road:		Clerk to contact highways to request this.
17/07/21 Shelter and bin for Harriston Road bench:	Combined costs of demolition, bench, installation and shelter are becoming very high. Resolved to install bench and not spend any more on this project at this time.	SB to install bench when delivered.
18/07/21 Cilca course for Clerk:	Fee of £410 to SLCC approved	
19/07/21 Parking bays on King Street:	Parking bay outside Dresden house to be removed.	
20/07/21 Mower and Park	Pitch inspection needed for FA grant.	Clerk to

drainage grants:		arrange pitch inspection.
21/7/21 Monument and Brae lamp cleaning:	KT- Old style street lamps not working.	Clerk to chase with Allerdale.
22/7/21 Kubota mower:	Filters replaced, grass getting into fuel lines.	MB to continue to maintain while grants are sought for new equipment.
23/07/21 Schedule of Correspondence, Notices and Publications: To receive a schedule of correspondence, notices and publications received since the last meeting.	Clerks report attached	
24/07/21 Applications for Development:	None.	
25/07/21 Items for the next meeting:	Senior citizens Christmas trip. Planning application from Mr Wren. Councillors suggestions for future town improvement grants.	Clerk to add to September agenda.
26/07/21 Confidential items:	None.	
27/07/21 The next meeting of Aspatia Town Council will take place on Tuesday, September 21st at 7.00 p.m. at the Methodist Hall, Aspatia.		

The meeting ended at 9.05 pm

Chairman.....

Date.....