

# ASPATRIA TOWN COUNCIL

## Minutes of Aspatria Town Council Meeting held on Tuesday, 21<sup>st</sup> September at 7.00 p.m. at the Methodist Hall, Aspatria.

**Present:** Councillor A Maxwell (Chair)  
**Councillors:** Councillor D King, Cllr S Maxwell, Councillor A Reay, Councillor M Rose, Cllr B Blackburn, Councillor K Smith, Councillor C Blaney, Councillor K Thurlow.

**Also in Attendance:** Ms S Hullock (RFO), Mrs C McCormick (Town Clerk), Rev T Herbert.

### Minutes

Item		Action
<b>1/09/21 Apologies:</b> To receive and accept apologies and note the reasons for absence.	Councillor D McRea.	Clerk to note.
<b>2/09/21 Deputy Mayors Announcements/Updates:</b>	Civic Service – This event was well attended with refreshments at the community centre afterwards. AM and SM will be attending upcoming services at Boltongate and Cockermouth. Vandalism meeting – No public attended this meeting, however the police continue to encourage the public to report any cases of vandalism or drug issues in the town. The park gates are to be repaired. Clerk resignation – Due to the resignation of the current clerk the post will be advertised locally.	
<b>3/09/21 Remembrance Day:</b>	The Remembrance Day parade will be on Sunday 14 <sup>th</sup> November 2021 commencing at 2.30pm at the Library car park to the memorial gates for wreath laying and last post to be played. Parade will continue on to the church for a service.	Clerk to order poppy wreath and notify police.
<b>4/09/21 Declarations of Interest:</b> Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	None.	
<b>5/09/21 Minutes of Aspatria Town Council Meeting held Tuesday, 20<sup>th</sup> July 2021:</b> To authorise the Chairman to sign, as a correct record, the minutes of the last Aspatria Town Council Meeting held on 20 <sup>th</sup> July 2021.	Approved.	
<b>6/09/21 Matters arising from Minutes of the last Meeting held Tuesday, 20<sup>th</sup> July 2021.</b>	None.	
<b>7/09/21 Grant application forms</b>	Approved without upper limit on application amount.	Clerk to amend.

<b>8/09/21 Police Report:</b>	Newsletters circulated.	
<b>9/09/21 Public Participation:</b>	<p>Revd Herbert discussed proposals for Remembrance Day and left the meeting at 7.10pm.</p> <p>There have been public requests for strimming the waste area behind Outgang Road. The quote for this has been approved and work will be done in the next few weeks.</p>	
<b>10/09/21 Financial Matters:</b>	<p>(i) Expenditure and Income Schedules for July and August 2021:- RESOLVED that the income and expenditure detailed for July and August 2021 in the attached schedules be approved.</p> <p>Councillors also agreed the following payments to be made:- LR &amp; JA Allen £131.90 Cumbria Pest Control £132.00 Aspatia Farmers £8.28 Why Not Fix It (Ink for RFO) £12.00 PKF Littlejohn (External Auditors) £480.00 Web page Management (two months) £20.00 M Blair (Reimbursement of Plant Pots) £90.00</p> <p>(ii) To receive the Bank Reconciliation Statements as at 31st July and 31st 2021 - RESOLVED that the circulated Bank Reconciliation Statements be confirmed and accepted as a true record.</p>	
<b>11/09/21</b>	<p>(iii) External Audit Sign Off:- (a) Resolved that the External Audit report regarding the sign off of the 2020/2021 year end accounts be accepted. The RFO gave an overview of the comment made by the External Auditor following completion of their review. It was explained that on the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in their opinion, the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.</p> <p>(b) Resolved that the preparation and publication of "Notice of conclusion of audit" which details the rights of inspection, in line with the statutory requirements, along with the certified AGAR (Sections 1, 2 &amp; 3) be published on the Council's website and notice boards before 30 September 2021.</p>	Clerk to publish to website and print for notice boards.
<b>12/09/21 Highways:</b>	<ol style="list-style-type: none"> <li>1. SIDS - due to be installed.</li> <li>2. Speed camera training – on the waiting list</li> <li>3. Lawson St drains – due to be inspected</li> <li>4. Singage at Harriston Rd. junction. – To be reviewed.</li> </ol>	

	5. SID at Outgang Rd – requested. 6. Queen St Car park updates. – J Lister to chase with Allerdale. 7. School lights flashing at wrong times – J Lister to chase. 8. Drain subsiding at 24 Queen St. – To report to CCC.	J Lister J Lister Clerk to report
<b>13/09/21 To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors:</b> 1.1 Councillor Jim Lister 1.2 Councillor Kevin Thurlow	1.1 J Lister asked for input on street sweeping – no issues reported. Recycling collections now caught up. Grit bins to be filled up. Signage for public footpath from West St to Station Rd to be reinstated and footpath blockage to be removed. Left at 8.20pm	J Lister
<b>14/09/21 Schedule of Correspondence, Notices and Publications:</b> To receive a schedule of correspondence, notices and publications received since the last meeting.	Calc training updates circulated.	
<b>15/09/21 Brandraw toilets</b>	Draft Deed of Surrender approved.	Clerk to respond to solicitors.
<b>16/09/21 Park Survey by Unblock Cumbria.</b>	Underway. Company have some staff shortages but are still investigating and producing a report/quote.	Clerk to communicate with Unblock Cumbria.
<b>17/09/21 Application for Sports pitch grant.</b>	In communication with Cumbria FA.	Clerk to communicate with FA.
<b>18/09/21 Changing room lights</b>	Looking for electrician.	Clerk to chase electrician.
<b>19/09/21 Bench request on grassed area near to entrance gates to graveyard on North Road.</b>	Not ATC land, clerk to find out who owns land.	Clerk to search for land owner.
<b>20/09/21 Harriston Road bench installation.</b>	Underway.	SB to install.
<b>21/09/21 Cleaning of Monument &amp; Lamp</b>	Ongoing with Allerdale	
<b>22/09/21 SIDS update.</b>	See highways report.	
<b>23/09/21 Speed camera training.</b>	See highways report.	
<b>24/09/21 Basketball marking.</b>	Clerk to price up a new net and liaise with DM	Clerk/DM
<b>25/09/21 Senior citizens Christmas lunch.</b>	Posters to go out to gauge interest.	Clerk.
<b>26/09/21 Christmas lights switch on.</b>	5 <sup>th</sup> December 2021. AM to see where gaps are in current light display. New strings to price up. EN to check lights in October, letter to go to residents.	AM/Clerk
<b>27/09/21 Park defibrillator.</b>	Grants being sourced.	Clerk
<b>28/09/21 Applications for</b>	Reference No: FUL/2021/0240 Applicant: E Gate	No objections.

<b>Development:</b>	<p>Proposal: Erection of Stables and store for private use Location: Lonning Head, West Street, Aspatria, CA7 3HH</p> <p>Reference No: LBC/2021/0034 Applicant: Andrew Wren Proposal: Listed Building Consent for extension and alterations to existing dwelling Location: Cockgate, Gowrie, Aspatria, Wigton, CA7 3PZ</p> <p>Reference No: HOU/2021/0205 Applicant: Andrew Wren Proposal: Extension and alterations to existing dwelling Location: Cockgate, Gowrie, Aspatria, Wigton, CA7 3PZ</p>	
<b>29/09/21 Items for the next meeting:</b>	None.	
<b>30/09/21 Confidential items:</b>	None.	
<b>31/09/21 The next Meeting of Aspatria Town Council will take place on Tuesday, 19<sup>th</sup> October 2021 at 7.00 p.m.</b>		

The meeting ended at 9.07pm

Chairman.....

Date.....